

Wade Stewart

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Honed and developed management, planning and documentation skills. From focusing on Disaster Recovery to planning the IT infrastructure migration to a new office have all provided numerous opportunities to improve these skills. Providing knowledgeable, skilled, personable IT solutions consistently for over 13 years.

IT Approach:

- Demonstrate a commitment to how technology is leveraged with emphasis on a return on investment in both hard and soft costs.
- Communicate values which respect the intelligence and sensibilities of the broadest audiences.
- Use planning and change management skills to develop successful deployments, upgrades and migrations.

Accomplishments

- IT Infrastructure, Office Relocation - Project Manager with 64 employees, with less than 4 hours downtime for all in-house hosted services.
- Developed, deployed, and provided training for continuing education tracking, and construction document management systems using SharePoint Services, saving countless man-hours over fax/Excel solution.
- Designed a custom employee Internet use tracking system and policy guide.
- Cost-saving server consolidation using VMWare ESXi combined email, web, SharePoint and a management workstation onto one server.
- Set up a Copy & Print cost accounting system with custom reports and training documentation, turning our copiers and printers into a revenue stream.
- Established an employee training course system and coordinated instructors which lowered help desk calls and benefited employee personal development.

Experience

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| IT Manager | BLRB Architects, Tacoma | 1/2004 - Present |
| <ul style="list-style-type: none">● Supervise two IT assistants in the office including hiring, training, scheduling and assessment.● Researched and presented annual IT cost budget to management, including regular followups on budget performance.● Webmaster and administrator for IIS, Apache, SharePoint servers.● Administer Exchange 2007, NTFS file sharing and other Windows servers with 99.999% uptime.● Research and procurement on workstations, servers, phone systems, and data communication services.● Develop 3 year IT strategy plan, with annual updates & budgets. | | |
| Network Administrator | Accenture, Seattle | 4/1998 - 5/2003 |
| <ul style="list-style-type: none">● Administered RightFax and Arcserver on Novell and Windows servers.● Webmaster for IT Services IIS web site.● Performed as tier 3 support, to lead lower tiers, and interact with vendor representatives.● Assisted the manager in technical support staff scheduling and escalations.● West region representative for local office Customer Service Delivery. Reports to corporate and defining consistent customer service standards. | | |