

# Wade Stewart

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Honed and developed management, planning and documentation skills. From focusing on Disaster Recovery to planning the IT infrastructure migration to a new office have all provided numerous opportunities to improve these skills. Providing knowledgeable, skilled, personable IT solutions consistently for over 13 years.

## IT approach:

- Demonstrate a commitment to how technology is leveraged with emphasis on a return on investment in both hard and soft costs.
- Communicate values which respect the intelligence and sensibilities of the broadest audiences.
- Use planning and change management skills to develop successful deployments, upgrades and migrations.

## Accomplishments

- IT Infrastructure, Office Relocation - Project Manager with 64 employees, with less than 4 hours downtime for all in-house hosted services.
- SharePoint: Developed, deployed, and provided training for continuing education tracking, and construction document management systems, saving countless man-hours over fax/Excel solution.
- Researched and presented annual IT cost budget to management, including regular followups on budget performance.
- Cost-saving server consolidation using VMWare ESXi combined email, web, SharePoint and a management workstation onto one server.
- Completed full Disaster Recovery documentation with updates in both positions over the last 13+ years.
- Set up a Copy & Print cost accounting system with custom reports and training documentation, turning our copiers and printers into a revenue stream.

## Experience

IT Manager	BLRB Architects, Tacoma	1/2004 - Present
<ul style="list-style-type: none"><li>● Supervise two IT assistants in the office including hiring, training, scheduling and assessment.</li><li>● Administer Exchange 2007, NTFS Shares and other Windows servers with 99.999% uptime..</li><li>● Webmaster and administrator for IIS, Apache, SharePoint servers.</li><li>● Watchguard Firewall &amp; VPN management between Tacoma, WA &amp; Bend, OR, ensuring critical VOIP and data resources.</li><li>● Apple Mac workstation integration into an Active Directory environment.</li><li>● Research and procurement on workstations, servers, phone systems, and data communication services.</li><li>● Security management through firewall and anti-malware assessments.</li></ul>		
Network Administrator	Accenture, Seattle	4/1998 - 5/2003
<ul style="list-style-type: none"><li>● Administered RightFax and Arcserver on Novell and Windows servers.</li><li>● Performed as tier 3 support, to lead lower tiers, and interact with vendor representatives.</li><li>● Assisted the manager in technical support staff scheduling and escalations.</li><li>● West region representative for local office Customer Service Delivery. Reports to corporate and defining consistent customer service standards.</li></ul>		